



Death Registration Form

Births, Deaths and Marriages Registration Act 1995

Office Use Only Death Registration No.

Office Use Only Birth Registration No. (if deceased less than 2 yrs)

General Information

- Registering a death is compulsory.
- Death Information is usually provided by a relative, however it may be provided by a person who is aware of the circumstances. In either case, the Certification by Informant (Part F) must be signed by the person providing the information.
- The Funeral Director will assist in the completion of this form, which they will hold pending completion of the certificate of burial or delivery to the crematorium.
- If you are seeking to have the deceased buried on private property or transferred overseas for burial, the approval of the Department of Health **must** be obtained.

Warning

The Act provides a penalty for failure to provide information or for the provision of false information.

How to Complete this Form

- Please use BLOCK LETTERS and print clearly.
- All items on the information form must be completed to the best of the informant's knowledge.
- If any details are unknown, write 'UNKNOWN'.
- Information on this form may be used for statistical, electoral, medical research and community planning purposes.

If you need help completing this form please call 1300 655 236.

Postal Address

NSW Registry of Births Deaths & Marriages
GPO Box 30
Sydney NSW 2001

Ordering a Death Certificate

- Death Certificates can be ordered from the Registry (relevant fees apply).
- To obtain an application form, or for additional information, call 1300 655 236 or visit www.bdm.nsw.gov.au
- Certificates are only issued to those legally entitled.

Part A – Details of Deceased

1 Given name/s

2 Family name (surname)

3 Sex

Male

Female

4 Date of death
(dd/mm/yyyy)

 / /

5 Date of birth
(dd/mm/yyyy)

 / /

6 Age at date of death

Enter the age at date of death in years at last birthday. If the deceased is less than one year old, please provide age in months; if less than one month old, in days; if less than one day old in hours or seconds as applicable.

7 Place of death (Name of hospital or nursing home and locality; otherwise full address).

8 Usual residence of the deceased (in full)

Where the deceased is a newborn please enter the residential address of the mother.

Postcode

9 Usual occupation **during working life** (if applicable)

(For example, Music Teacher, Machine Operator. Please give full title).

10 Main tasks usually performed in that occupation

(For example, teaching secondary school students, operating printing press).

11 Was the deceased retired at date of death?

Yes

No

12 Was the deceased a pensioner at date of death?

Yes

No

If "yes", state what type of pension (e.g. Invalid, Aged, Veterans')

13 Place of birth

Town/City

State/Country



Part F – Certification by Informant

I certify that the information shown on this form is correct for the purpose of insertion in the Register of Deaths.

Name of informant

Signature of informant

Date (dd/mm/yyyy)

Relationship to deceased

Residential address (in full)

Postcode

Daytime phone number

Name of witness

Signature of witness*

Date (dd/mm/yyyy)

Daytime phone number of witness

*witness must be 18 years or over.

Part G – Cause of Death (to be completed by Funeral Director)

How was cause of death certified?

- Medical Certificate of Cause of Death issued
- or
- Coroner's Order
- Without Cause of Death With Cause of Death

Part H – Certificate of Burial or Delivery to Crematorium (to be completed by Funeral Director)

(dd/mm/yyyy)

I certify that the body of

was on

buried by me at cemetery

at Town/City

State if not NSW

or delivered by me to the Crematorium at

Name/Location

Funeral ordered by

Address

Signature of Funeral Director

Date

Name of Firm

Address of Firm

Postcode

Daytime Phone number

Part I – Certificate of Cremation (to be completed by crematoria staff)

(dd/mm/yyyy)

I certify that the body of

was on

cremated at

Name/Location

Town/City

State if not NSW

Signature of Superintendent or Officer in Charge
Date (dd/mm/yyyy)



W. T. DENNIS & SON

YASS FUNERAL DIRECTORS



Deceaseds Name :

Date of Death

Date of service

Primary Family contact:

Address:

Contact:

Email:

ITEM

Y/N COMMENT

1 **Service** (single \$5,400, dual \$5,600)

Date

Location 1:

Time:

Location 2:

2 **Pall Bearers No | Yes: 4 OR 6**

Please give names to W.T. Dennis & Son.

3 **Clothes to be dressed in?**

Items/Jewellery to go in casket

Rings etc to be removed or left on.

4 **Viewing Day/Time**

Date

cost of \$590 applies

Time

5 **Advertisements (\$200+)**

Other:

Canberra Times / S.M.H. / 2LF / Yass Valley Times

FREE: Facebook / Online / Newsagents / Yass FM

6 **Cremation (\$1,450) or Burial (\$2,680)**

Burial Single / Double Depth / Reserves:

Crematorium – Norwood / Craig's Hill

7 **Memorial Book (\$150) OR Signing on Sheet**

8 **Clergy/Celebrant (\$400)**

Music & Order of service discussed with officiant at appointment

Officiant:

Contact:

9 **Music: iPod / Organist (\$159-300) / other**

10 **Order of Service: Skye / W.T. Dennis / Family**

Copies:

photos to office@wtdennis.com (\$280 + printing cost)

11 **Slide Show (\$150+): Church / Crem / Wake**

12 **Reserved Rows for immediate family?**

13 **RSL Service required? Flag: Foot only / Full**

Contact:

FUNERAL DIRECTORS A.F.D.A.

79 ROSSI STREET YASS NSW 2582

PHONE: 02 62264871 FAX: 02 62261273

A.B.N 16 003 709 626



W. T. DENNIS & SON

YASS FUNERAL DIRECTORS



2022/2023 Price List. Correct as at #####

Disclaimer: It is a requirement that this funeral information is in accordance with the Funeral Goods and Services Information Standard, contained in the Fair Trading Regulation 2019.

Service Fees

Cremation Burial

Our Professional Service Fee incorporates all of the tasks and services involved in arranging, coordinating and conducting a funeral. This may include but is not limited to;
 Arrangement, guidance and care from experienced, professionally trained staff, available 24 hours a day, 365 days a year. We believe our service does not end the day of the service and are available as long as you need us after the service of your loved one.
 Coordinating the initial transfer from the place of death.
 Provision of mortuary care with experienced and qualified mortuary staff.
 Provision of our complete facilities for consultation/viewing/ funerals, hearse, provision of all necessary staff.
 Liaising with media contacts for the placement of funeral notices in the newspaper.
 Liaising and making arrangements with all service providers.

Prepaid Admin Fee	\$150	
No Funeral Service (No service No Attendees, cremation only)	\$4,400	
Arrange and Conduction of a Single Service (Monday - Friday)	\$5,400	
Arrange and Conduction of a Dual Service (Monday - Friday)	\$5,560	
Arrange and Conduction of a Dual Service Weekends and Public Holidays	POA	POA

Mortuary Transfer Fees

Cremation Burial

Transfers are included in our service fees for all transfers that take place between normal business hours and within our operating area, generally within 30km of Yass. Transfers outside these times and areas are subject to additional fees. Funerals conducted outside our normal operating area may also be subject to transfer and travel fees.

Local transfer (30kms), business hours	\$190
Local transfer (30kms) after hours	\$390
ACT Transfer during business hours	\$350
ACT Transfer outside business hours	\$710
Other mortuary transfers. Charged per Km	\$6

Mortuary Care and Services

Cremation Burial

Mortuary storage per day (up to two weeks included in service fee)	\$100
Mortuary Preparation for non viewing (included in service fee)	\$190
Mortuary Preparation for viewing + 1 hour viewing during business hours	\$590
Hire of a refrigeration plate	Not Available
Embalming. The price paid as disbursement	POA
Viewings outside business hours will be charged as a disbursement.	\$100

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Casket and Coffin Related Fees

Cremation Burial

Coffins are tapered at the head and foot while caskets are rectangular. Both the coffin and the casket come with different design components and in different materials and finishes. Handles are required for the manoeuvrability of the coffin or casket. A lining is a legal requirement, for sealing the coffin or casket.

Standard Coffin (included in our service fee)	\$800.00	
Mi - Luxury Coffins and Caskets (charged at cost as a disbursement)	\$850 - \$5,450	
Gold/Silver Handles basic set (included in our service fee)	\$150.00	
Luxury Handles (Charged at cost as a disbursement)	\$200 - \$499	
Shroud	\$90	

Other Fees and Disbursements

Cremation Burial

Common disbursements are fees that we pay on your behalf, that we include on your final account. They are charged at cost. Please note that this is an exhaustive list is indicative only - the fees can vary considerably.

Venue hire		\$300
Burial services (Yass Lawn Cemetery)	NA	\$2,645
Cremation services (Norwood Park, Canberra)	\$1,400	NA
Webcasting of funeral service	\$150	\$790
Personalised funeral program		Starting from \$400
Death certificate		\$66
Cremation certificate	\$367	NA
Fees charged by a cemetery		POA
Newspaper notice		Starting from \$90
Flowers		Starting from \$180
Clergy or Celebrancy Fees		Starting from \$300

Fees not applicable

Service held on premises - Not Applicable
Mourning car - Not Applicable

Burial Notes

Below are the Cemeteries we use on a regular basis. More options are available on request.
Yass Lawn Cemetery (Yass Valley Council) - Cost starts at \$3000

Crematorium Notes

Below are the Crematoriums we use on a regular basis. More options are available on request.

Norwood Park - Mitchell, ACT (Norwood Park Limited - Manager is Stephen Beer) - Cost starts at \$1,400

Gungahlin Crematorium - Gungahlin, ACT (Canberra Memorial Parks - Director is Vijay Sigh) - Cost Starts at \$1,400

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